

**Community Relations****SUBJECT: USE METAL DETECTORS IN SCHOOLS**

The school district is authorized to use stationary or mobile metal detectors when the administration in any school has reasonable grounds for suspecting that weapons or dangerous instruments are in the possession of students.

School officials operating the metal detectors must comply with the procedures for the use of such devices as adopted by the Board.

1. Students shall be notified at the beginning of the school year that metal detector searches shall take place but shall not be given any specific dates in advance. On the day the metal detector search is to be conducted, signs shall be posted or public announcements shall be made to warn students they will be required to submit to a screening for metal as a condition of entering school. The screening will be conducted by school officials.
2. All students entering the school shall be subject to the search, unless school officials choose to limit the search by any random formula. For example, if the lines become too long, school officials may decide to search every second or third student. School officials are prohibited, however, from selecting a particular student to search unless there is reasonable suspicion to believe that the student is in possession of a weapon.
3. When a metal detector is being used, students shall be allowed to use only designated entrances. The official conducting the search shall approach each incoming student and explain the scanning process. Then the official shall ask the student to place any bags and parcels on a table and remove all metal objects from pockets. If a student refuses to cooperate, the official shall notify the Principal or administrator stationed near-by to monitor the search. If the student cooperates, the scanning shall take place, beginning at the toes and continuing up to the head without actually touching the body. The bags and parcels shall also be scanned.
4. If a student's bag or parcel activates the scanning device, the official shall request the student to open the container in question so that the official can look for weapons or dangerous instruments.

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5. If a student's body activates the device, the official shall first repeat the request to remove metal objects. A second scan shall then be conducted and if the device is activated again, the official shall escort the student to a private area where a pat-down search shall be conducted.
6. Prior to the pat-down search, the official shall ask the student for the third time to remove any metal objects. The pat-down search shall begin at the place where the scanning device was activated. The search shall be geared to locate only the item which triggered the scanning device.
7. The pat-down search shall be conducted by a school official of the same sex as the student.
8. If the official feels an object during the pat-down, the student shall be asked to remove such object. If the student declines to remove the object, the official may then remove the object. If such an object, once removed, appears to be the one which activated the device, the pat-down search shall cease.
9. The school official shall then conduct a new scan on the student. The pat-down search shall be continued only if the new scan activates the device.
10. If the property removed from the student as a result of the above procedure may be legitimately brought onto school premises, it shall be returned to the student.
11. If the possession of the property removed from the student violates the school district policy on student conduct and discipline, such property shall be confiscated and the student shall be disciplined accordingly.
12. Students who fail to cooperate with school personnel in the performance of their duties under these procedures may be subject to discipline for insubordination.
13. Nothing in the procedures set forth above shall limit the authority of school officials to otherwise search a student when there is reasonable, suspicion to believe that he/she is in possession of an article which violates the school district policy or procedures pertaining to student conduct and discipline.

**Adoption date: 11/17/11**